

Microsoft Excel 2010 Step By Step

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Excel formulas allow you to perform calculations on number data entered into a worksheet. Excel formulas can be used for basic number crunching, such as addition or subtraction, as well as more complex calculations, such as finding a student's average on test results and calculating mortgage payments.

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Open up Microsoft Excel 2007. Each cell in a spreadsheet can hold one of three things: A number Text (often referred to as a label) A formula (which always starts with an = sign). Move the cursor into cell A1 and type in the

label Multiplying two numbers. Move the cursor into cell A2 and enter a number. Repeat this for cellA3.

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Curtis Frye is the author of numerous books on

Excel and other Office products, most recently Microsoft Excel 2010 Step by Step. He graduated from Syracuse in 1990 with a degree in political science, and then moved to Washington, DC, where he worked as a defense trade analyst for four years and as the director of sales and marketing for an ISP for one year.

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