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**p. 4 Level 2 Learner Support Booklet Introduction Introduction Welcome to the City and Guilds Level 2 for IT Software Users. The units in this booklet are the ones associated with the Office path through level 2.**

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**Vocational Education and Apprenticeships | City & Guilds**

**Description** This training guide has been written specifically for the City & Guilds ITQ (IT Users) level 2 unit Word Processing Software, which requires you to use a software application to create and edit text based documents.

**Level 1 Award/Certificate/Diploma for IT Users (7574-01)**

**Entry** Level 3 Award for IT Users (Start IT - iTQ) - Microsoft Digital Literacy.

**Accreditation No:** 500/5886/1 This is a reference number related to UK accreditation framework; **Type:** Credit ... Find out more about how to become an approved City & Guilds centre or fill out our online customer application form.

**City & Guilds ITQ Level 2: Unit 229 - Word Processing Software**

To achieve the Level 2 Diploma in IT User Skills - Apprenticeship, learners must gain 38 credits of which 16 credits must come from the mandatory units and a minimum of 5 credits from the optional units at Level 2 or above plus 17 credits from any optional units available.

**City & Guilds Level 3 Itq - Unit 329 - Word Processing ...**

**City & Guilds Level 2 ITQ - Unit 229 - Word Processing Software Using Microsoft Word 2010 [CIA Training Ltd] on Amazon.com. \*FREE\* shipping on qualifying offers. This training guide has been written specifically for the City & Guilds ITQ (IT Users) level 2 unit Word Processing Software**

**City Guilds Level 2 Itq**

The City & Guilds ITQ is suitable for anybody who uses IT whether at home or work. The flexible structure and assessment methods of the ITQ mean that it can be adapted for a variety of courses in the classroom or almost any workplace or job role as part of an intended career. Centres can create ...

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**ITQs for IT Users qualifications and training courses ...**

**LEVEL 2 AWARD/CERTIFICATE/DIPLOMA FOR IT USERS - ITQ (7574) City & Guilds SmartScreen** is our dedicated online resource portal, supporting over 120 qualifications. It currently boasts more than 80,000 resources and pages of content for tutors and learners. **HOW CAN SMARTSCREEN HELP ME?**

**IT Users (ITQ) Level 2 Diploma | CONEL**

This training guide has been written specifically for the City & Guilds ITQ (IT Users) level 2 unit Spreadsheet Software which requires you use a software application to create and edit spreadsheets. Each exercise in this guide has been designed to gradually build up your knowledge of Microsoft Excel using a simple user friendly step-by-step approach.

**Level 2 Award/Certificate/Diploma for IT Users (7574-02)**

**Level 2 This level will give you a deeper understanding of the subject area. This is a good level of education for employment and will improve your problem solving skills and increase your resourcefulness. This level is often the minimum requirement for employers.**

**Start IT - for IT Users qualifications and training ...**

**Functional Skills Practice ONLINE tests (English-Maths-ITQ all @ Level 1) please follow the links below, these will take you to the City & Guilds online practice exams, then just click through.....**

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**The City & Guilds ITQ is suitable for anybody who uses IT whether at home or work. The flexible structure and assessment methods of the ITQ mean that it can be adapted for a variety of courses in the classroom or almost any workplace or job role as part of an intended career. Centres... Level 1 Level 2 Level 3**

**Level 1 ITQ Award/Certificate/Diploma for IT Users**

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**Level 3 ITQ Award/Certificate/Diploma for IT Users**

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**Spreadsheet software Level 2 Notes for City & Guilds 7574 ...**

**MS Word amendable versions of these forms are also available on the City & Guilds website. ITQ (7574) Level 3 Recording Forms 2 ©2009 The City and Guilds of London Institute . Form ITQ01 Candidate and centre details Certificate for IT Users (ITQ) City & Guilds number: Level**

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